University of Colorado Boulder

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December 20, 2014, Dean's Commencement Calendar

Date:	Title/Description:
Oct. 1 (Wed.)	**Grad Coordinators:** Grad roster access begins.
Oct. 10 (Fri.)	**Sarah Adderholt:** Names of honorary degree recipients due for diploma printing.
Oct. 20 (Mon.)	**ROTC:** Candidates for commission due for program. **School of Education:** Diploma in Education list due for program.
Oct. 29 (Wed.)	**Graduate School:** Thesis titles due for program (proof).
Nov. 1 (Sat.)	**December Graduates:** Deadline to apply online for December graduation and get name in program. **GRAD and LAW students:** Last day to apply for or cancel a fall graduation application online or make changes to an existing graduation application.
Nov. 3 (Mon.)	**Graduate School:** Thesis title corrections due. **Board of Regents:** Citation changes due for program.
Nov. 7 (Fri.)	**Grad Coordinators:** Deadline for commencement program changes (approve or deny applications). **Sarah Adderholt:** Lists of outstanding graduates and marshals due for program.
Nov. 11 (Tue.)	**Grad Coordinators:** Honors lists due for program and medal orders.
Nov. 14 (Fri.)	**Honors Department:** Honors list due.
Dec. 10 (Wed.)	**Grad School and Law School:** Confirmed lists for PhD and LAW due to Registrar by noon.
Dec. 12 (Fri.) – Last Friday before Graduation	**UGRD Students:** Last day to apply for or cancel a fall graduation application online or make changes to an existing graduation application. **Grad Coordinators:** Honors medals available for pickup in Registrar's Office.
Dec. 15 (Mon.)	**Dean's Offices:** Honors medals available all week in Dean's and Honors Offices. **Departments:** Diploma covers available for pickup in Regent 101.
Dec. 17 (Wed.)	**Registrar's Office:** Send copy of Bursar's hold lists to Grad and Law Schools. **Paradigm:** PhD and LAW diploma delivery to Grad and Law Schools. **Distribution Services:** Program delivery due to Events Center by 3 p.m. Three boxes to Regent 101, two boxes to Chancellor's Office.

Date:	Title/Description:
Dec. 20 (Sat.)	**Commencement**
Dec. 26 (Fri.)	**Registrar's Office:** • Mail PhD and LAW diplomas (with programs) not picked up at ceremony. • Post PhD degrees. • Run I-to-F conversion.
Dec. 29 (Mon.)	**Registrar's Office:** • Upload PhD dissertation titles to ISIS. • **Send** below-2.0 transcripts to Dean's Offices.
Jan. 21 (Wed.)	**Grad Coordinators:** Deadline to make changes to grad roster before losing access.
Jan. 22 (Thu.)	**Grad Coordinators:** Confirmed lists and Honors lists for UGRD and MAS due. **December Graduates:** Deadline to update diploma name and address through online grad application.
Jan. 27 (Tue.)	**Grad Coordinators:** Last-minute changes for degree posting due to Registrar by noon.
Jan. 30 (Fri.)	**Registrar's Office:** Transcripts with degrees posted available for order.
Feb. 10 (Tue.)	**Registrar's Office:** Diploma order due to Paradigm for printing.
Feb. 24 (Tue.)	**Paradigm:** Diplomas mailed to students.